

# SSMSEF Meeting Minutes

## 02/10/14

### Attendance:

Ryan Avery, President  
Lori Gingras, Vice President  
Jennifer Polley, Treasurer  
Stephanie Wilcott, Secretary  
Ann-Marie Ames  
Samantha Moore

### New Business:

#### 1. Valentine's Raffle:

- a. \$193 as of 02/10/14
- b. Suggestion for next year to offer incentives for kids
- c. Thank you letters to sponsors/donors- Lori to prepare (and place thank you document on google cloud)
- d. Names to be drawn on Thursday 02/13/14

#### 2. Parent's Night Out Fundraiser

- a. Trying to secure a Friday night for March or April
- b. Steph waiting to hear back from contact at Buker Center (Steph to follow up)

#### 3. Google Documents/ Cloud

- a. Officers received log-in
- b. Letterhead/logo, documents, etc. to be stored on shared 'cloud' area- access to everyone

#### 4. Bylaws

- a. Members will review with red pen and bring to next meeting and propose any changes
- b. Need 50% of board members to vote
- c. Jennifer P. will bring proposed changes to Wednesday staff meeting for staff voting/approval

#### 5. Other Fundraisers

##### a. Box Tops

- i. Samantha M. has taken over
- ii. 1260 box tops = \$126- issue checks twice yearly

##### b. Labels for Education

- i. Submitting bonus labels= 2969 points
- ii. Total balance with bonus points= 9666 points
- iii. Ordering: playground ball kit, softball bases, horseshoe set (8450 points)

#### 6. Open House

- a. EF brochures and Lori to update tri-fold for display

Next Meeting 03/10/14--

Meeting adjourned at 6:10pm

Respectfully Submitted,

Stephanie Wilcott